



CITY OF MORGAN HILL

17555 PEAK AVENUE MORGAN HILL CALIFORNIA 95037

Draft

PARKS AND RECREATION COMMISSION

After Action

REGULAR MEETING

FEBRUARY 19, 2002

Morgan Hill Civic Center
Council Chambers
17555 Peak Avenue
Morgan Hill, CA 95037
(408) 779-7271

Chair

Vice-Chair

Commission Member

Commission Member

Commission Member

Commission Member

Commission Member

Ex-Officio Member

Alternate

Committee

Wayne Tanda

Craig C. vanKeulen

Mark Frederick

Laura Hagiperos

Rick Page

Wanda Puder

William C. Weber, Jr.

John Kennett

Daniel Kenney

Parks

Seniors

Bicycle

Recreation/Legislation

Youth

Cultural Arts

Endowment/Aquatics

(Schod District)

7:30 p.m.

CALL TO ORDER

Chair Tanda

ROLL CALL ATTENDANCE

Excused absence: van Keulen and Hagiperos

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

None

REPORTS

A. PARKS REPORT

Deputy Director of Public Works Struve

Indoor Community Recreation Center Update

 RDA Funding allocation at Council on 2/27

 Community Park Plan sitting on side waiting for Indoor Community Recreation Center

 Corp yard included into master plan with new proposal from consultant Lee Steinmetz

Jackson Park's new sign is now up installed on a concrete planter.

Commissioner Frederick inquired on Jackson Park's drinking fountain which wasn't working. Staff will investigate.

Commissioner Frederick commented on the lack of restrooms at Nordstrom park.
Grant submittal for Galvan Park with CDBG funds being completed– showed plans which included upgrades to handball courts

B. RECREATION REPORT

Recreation Staff

Britton After-school Program Report

Recreation Supervisor Luggar reported that the Britton After School program only attracted one student participant despite extensive marketing efforts, which are detailed in the report. Staff decided to reallocate resources to Village Avanti and provide an afterschool program two days per week (Mon & Wed) from 1:00-4:30p.m. Activities take place in the clubhouse and adjoining play area with sports, crafts, and games. The learned outcome was the lack of need for afterschool programing located at the middle high as there were many competing activities, lack of transportation, need to start at younger ages to engage them in the program, and students going home right after school. Taking the program to a neighborhood clubhouse has been successful as the participants are younger in age and have had the opportunity to check in at home before participating. The clubhouse also provides a cleaner, brighter, user-friendly environment.

Recreation Staff Susie Gomez reported on the Mobile Recreation Van Party Packages and distributed a brochure detailing the program. There are five different packages available for the 5-11 year crowd with one package incorporating the interim skate park. Commissioners shared marketing ideas and approved of the program concept. A component of the party packages include school presentations which is gaining in popularity.

Prop 40 "Clean Water, Clean Air, Safe Neighborhood Parks and Coastal Protection Bond Act of 2002"
Motion to endorse by Commissioner Weber, seconded by Rick Page, Approved 5:0

Staff followed up on a question last month by Commissioner Weber whether a football field could be accommodated in the sports complex side. According to Beals Sports Consultant it can be combined with a soccer field.

C. California Park and Recreation Commissioners and Board Report Commissioner Hagiperos
_____No report

Item #2. was moved forward by request of Commissioner Weber.

2. EXTENDING COMMISSIONERS TERM OF OFFICE AND REVIEW ALTERNATE ROLE

Recommended Action: Receive request by Commissioner Weber for term and staff regarding alternate role.

Regarding making a recommendation to Council to extend the term of the Park and Recreation Commissioners to 4 years: 3 commissioners stated to keep the terms to two years; 2 commissioners support extending the term to 4 years. Staff was asked to provide this in a report to Council for their consideration.

Commissioners were asked to report absences to the Chair or the Recreation Manager.
Commission requested clarification from Council on what constitutes attendance? Late arrivals and early departures have been disruptive to the meetings. Staff will follow-up.

Commissioner Page made the motion, seconded by Commissioner Frederick to request of Council to appoint a 8 member Commission which consists of 7 regular members and 1 alternate. The alternate will be

available to sit in the place of any commissioner absent from the meeting with full voting rights and privileges.
Motion passed 4:0 (Frederick, Page, Puder, Tanda).

Commissioner Weber left at 8:35p.m.

JOINT MEETING WITH THE BICYCLE AND TRAILS ADVISORY COMMITTEE

Senior Civil Engineer Julie Behzad is the staff liaison to the BTAC and led the workshop.

BTAC members attending were Bob Eltgroth and Barry Sobotkin.

- A. BTAC report on design guideline/check list to include bicycle detection at the new signals installed
Standard detail draft copy is now complete and being implemented.

Retrofits for existing signals not funding and no plan to revisit at this time. Believe meet Federal guidelines.

Retrofits were not included in master plan. Staff was asked to go back in the minutes of the BAC apx. 2 ½ yrs to get list of signal sites needing retrofit as provided by the BAC. Question was can it be funded through Article 3/ TEA funds? Staff to investigate. (Behzad)

Committee Member Eltgroth commented that he believes the existing signals are defective equipment and has provided the City with a Notice of Hazardous Conditions. The signals require trip loops and stencil and cost aprx. \$5,000 per intersection.

- B. BTAC revision of the committee bylaws to allow for the "Committee of the whole" to discuss BTAC business if a quorum is not present

What constitutes a quorum? Is it based on the number appointed, not including vacancies? Staff will get clarification from the City Clerk and City Attorney's offices. (Spier)
Committee of the whole? Staff is checking into the legal aspect. Idea came from County Committees. This provides for the committee to hear reports and to receive and file even without a quorum present.

- C. Bicycle Resource Directory progress

Committee is reviewing samples; will bring recommended template back to PRC. Each member is contacting 2 cities to request a sample and explore funding avenues. Staff is asked to bring back funding requests for this budget cycle if needed for this project. It was suggested that the bike map presented in the Bike Master Plan be funded for printing.

Staff will review costs and determine if it can be reproduced on the CAD database. It was also suggested that the Bike Map include parks and facilities. Staff is to return with a proposal for funding and a sample that is larger and includes the above comments. (Behzad)

- D. BTAC vacancies and how to bring in "trails" interests

Commissioners and Committee members commented on how to bring in the "trails" interests onto the BTAC Committee through recruitment. Mark Grzan's name came up in regards to trails. Suggestions was to write a letter to the Editor, contact local environmental groups and outreach.

There was also questions on what was Mark's vision for the trails component?

Commissioners (Alternate) Kenney and Puder will assist the BTAC on trail component.

- E. Bike to Work Week—letters and line up donations

Not enough BTAC members present to discuss.

Recommended Action: Establish sub-committee. (Behzad)

- F. Process to follow to move items passed by the BTAC to the PRC and then to City Council

Staff to the BTAC are responsible for submittal of reports to the PRC agenda for action. (Behzad)

When PRC approves the minutes/agendas of the committees it is in response to having reviewed the items listed but not approval for individual item action until presented.

G. VTA will be administering funding for pedestrian projects. Is there a need to have a pedestrian advisory committee?

Commission inquired as to what the VTA funds are not eligible for?

Committee Member Eltgroth suggested that the PRC act as a focus group on Pedestrian issues and that may take care of the need for a separate Pedestrian Committee. Staff was asked to contact the VTA office to determine requirements. (Behzad)

BUSINESS

1. STATUS REPORT ON SENIOR NUTRITION SITES

Recommended Action: Information item only.

3. SCHOOL-CITY JOINT FIELD RESERVATIONS PROPOSAL

Recommended Action: Receive report; make recommendations for further review; appoint sub-committee to meet before next PRC meeting to refine proposal.

Sub-committee consisting of Vice-Chair van Keulen was appointed and asked to report at the March 19, 2002 meeting.

FUTURE COMMISSION ITEMS: items in italics was added at meeting

4. PERMANENT BMX/SKATE PARK DESIGN COMMITTEE
5. SCHEDULE OF JOINT WORKSHOPS WITH COMMITTEES: *Commissioners assigned to committees will discuss*
6. PUBLIC ARTS COMMITTEE
7. ARCHITECT SELECTION FOR AQUATIC COMPLEX-PHASE 1
8. COMMUNITY AND CULTURAL CENTER OPERATIONS AND MAINTENANCE BUSINESS PLAN UPDATE
9. FRIENDS OF THE MORGAN HILL PARKS AND RECREATION
10. BUDGET/CIP PRESENTATIONS IN APRIL *with fee proposal*
11. INDOOR COMMUNITY RECREATION CENTER: *brought back in March*
 - A. OPERATOR
 - B. DESIGN
12. *Joint meeting with City Council on large scale projects*

CONSENT CALENDAR: can be approved with one motion

12. APPROVAL OF WORKSHOP MINUTES OF JANUARY 8, 2002
13. APPROVAL OF MEETING MINUTES OF JANUARY 29, 2002
14. YOUTH ADVISORY COMMITTEE AGENDA FOR FEBRUARY 4, 2002.
15. SENIOR ADVISORY COMMITTEE AGENDA FOR FEBRUARY 5, 2002.

Motion by Commissioner Page, seconded by Commissioner Frederick to approve, approved 4:0.

ANNOUNCEMENTS

Interim BMX site Grand Opening: March 16, 2002
CPRS Conference April 3-4-5

REQUESTS FOR FUTURE ITEMS

ADJOURNMENT Regular Parks and Recreation Commission Meeting on March 19, 2002

